



# **St. Patrick's Missionary Society**

District of Ireland

*Safeguarding Strategic Plan 2021–2024*

## Standard 1: Creating & Maintaining Safe Environments

### Objective 1: Review and revise Safeguarding Policy & Procedures in line with National Standards

Responsibility	Action	Implementation Date	Review Date
Safeguarding Committee Safeguarding Officer/DLP/ Assistant DLP	1. Review Policies/Procedures as relevant 2. Consider current needs of the Kiltegan Community re. operationalising of Policy/Procedures 3. Revise Policy/Procedures in light of above	To discuss	To agree
	4. Submit for approval/sign off by District Leader & District Leadership Team	To discuss	To agree
Safeguarding Committee Safeguarding Officer, District Leader	1. Endorse and disseminate revised Policies and Procedures	To plan for	To agree

### Objective 2: Develop Policies in specific areas

Responsibility	Action	Implementation Date	Review Date
Safeguarding Committee Safeguarding Officer	<b>(suggestions)</b> 1. Develop Garda Vetting Disclosure policy 2. Develop policy for use/activities of Slí an Chroí? 3. Develop Complaints policy? 4. Develop Whistle Blowing policy as appropriate to all relevant aspects of Procedures?	To discuss	To discuss
	5. Submit for approval/sign off by District & District Leadership Team	To discuss	To discuss
Safeguarding Committee, Safeguarding Officer District Leader	1. Endorse and disseminate revised Policies and Procedures	To discuss	To discuss

**Objective 3: Ensure safe recruitment procedures and practices are in place**

<b>Responsibility</b>	<b>Action</b>	<b>Implementation Date</b>	<b>Review Date</b>
Safeguarding Committee Safeguarding Officer	1. Review current recruitment procedures	immediate	To agree
	2. Submit for approval/sign off by District Leader & District Leadership Team	immediate	To agree
Safeguarding Committee, District Leader, HR Manager and Safeguarding Officer	1. Ensure recruitment procedures and practices are implemented.	immediate	To agree

**Objective 4: Ensure proper vetting procedures are in place**

<b>Responsibility</b>	<b>Action</b>	<b>Implementation Date</b>	<b>Review Date</b>
District Leader, Safeguarding Officer Diocesan vetting personnel	1. Agree Garda vetting arrangements where possible and/or ensure agreements are in accordance with all Dioceses where a member is located.	Immediate	Ongoing
Safeguarding Committee District Leader, Safeguarding Officer	2. Identify those requiring vetting (for e.g. all members, staff and volunteers engaged in pastoral/public ministry with children, young people & vulnerable adults)	Immediate	Ongoing
Director of Safeguarding Assistant DLP	3. Carry out ongoing vetting	Immediate	Ongoing

**Objective 5: Ensure that safe arrangements are in place for visiting clergy or persons in any form of consecrated life**

<b>Responsibility</b>	<b>Action</b>	<b>Implementation Date</b>	<b>Review Date</b>
Safeguarding Officer Provincial Leadership Team	1. Ensure that arrangements, practices and policies are clearly understood and in place	Immediate	Ongoing
Leaders and Superiors	2. Ensure procedures and practices are implemented.	Immediate	Ongoing

**Objective 6: Ensure the safe use of Society Property by external groups complies with effective safeguarding practice**

<b>Responsibility</b>	<b>Action</b>	<b>Implementation Date</b>	<b>Review Date</b>
Safeguarding Committee Safeguarding Officer	1. Review current guidance on safe use of Society property 2. Submit for approval/sign off by District Leader & Council	Immediate	Ongoing
Safeguarding Officer District Leader	3. Ensure use and completion of revised form for external groups using Society property	Immediate	Ongoing

## Standard 5: Training & Support

### Objective 7: Ensure that all personnel receive appropriate safeguarding training for the Catholic Church

Responsibility	Action	Implementation Date	Review Date
Safeguarding Committee Safeguarding Officer	<ol style="list-style-type: none"> <li>1. Develop annual training plan/strategy</li> <li>2. Prepare materials as required</li> </ol>	Immediate	Ongoing
Safeguarding Officer District Leader NBSCCCI Trainer/s	<ol style="list-style-type: none"> <li>3. Organise Induction/full day/information session/refresher courses for all members, lay and volunteers in active ministry as required.</li> </ol>	Immediate	Ongoing

## Standard 6: Communicating the Safeguarding Message

### Objective 8: Develop communication plan/strategy.

Responsibility	Action	Implementation Date	Review Date
Safeguarding Committee Safeguarding Officer	<ol style="list-style-type: none"> <li>1. Provide contact information for all safeguarding personnel</li> <li>2. Review and or update safeguarding information on website</li> <li>3. Prepare and approve communication plan annually</li> </ol>	Autumn 2021	To agree
Safeguarding Committee Safeguarding Officer District Leader & Communities	<ol style="list-style-type: none"> <li>4. Implement safeguarding communication plan</li> </ol>	To discuss	To agree

**To implement the Safeguarding Plan/Strategy, the following resources are necessary:**

- Printing materials/Booklets/ Safeguarding newsletter
- Training
- Admin. support
- Safeguarding Notices

Signed Tomás O'Connell Review date: January 2024